

# Launch your Career in Business

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**Course Fee \$900 - Funding options may apply.  
Contact us for more information and eligibility check.**

## Course Description

This entry-level qualification allows individuals across a variety of industry sectors to develop basic skills and knowledge to prepare for work. They may undertake a range of simple tasks under close supervision. The range of technical skills and knowledge is limited.

## Mode of Delivery

Face to face

## Entry Requirements

No entry requirements

## Total Number of Units - 6

1 core unit

5 elective units

### 1 Core Unit

BSBWS201 Contribute to health and safety of self and others

### 5 Elective Units

BSBIND201 Work effectively in a business environment

BSBITU211 Produce digital text documents

BSBITU212 Create and use spreadsheets

BSBSUS201 Participate in environmentally sustainable work practices

BSBWOR202 Organise and complete daily work activities