

# Employability Skills Training

The Employability Skills Training (EST) Program is designed to help you explore career options, develop job search strategies, enhance workplace skills, and increase your readiness for employment.

## How Employability Skills Training can help you!

**Identify** which skills will make you more employable and how to enhance them.

**Update** your digital skills, navigating digital job searches and using the Microsoft Office suite.

**Explore** different industries and options available to you within the local job market.

**Help** to update and tailor your resume and cover letter for specific job roles or industries.

**Professional** help executing your job searches to be the most effective.

**Receive coaching** and participate in practice interviews to hone your job interview skills..

**Social skills** with hints on how to build a routine and refresh your social skills for communicating in the workplace.

**Learn** how to identify and manage post-employment challenges within the industries of interest.

**Understanding** the Points Based Activation System (PBAS) for Workforce Australia.

**We will support your job search** and providing opportunities to meet businesses to gain insights into their work environment and understand their expectations in the workplace.

**On completion of your course**, our supportive mentors will assist you with employment opportunities to explore.

**Designer Life Career Centre** provides all the essential tools to support your course completion, including laptops, complimentary Wi-Fi access, and a printer.

The EST program helps you to get job ready by exploring options and understanding the skills you might need for these jobs. Designer Life can help you gain industry specific skills, including accredited training.

Ask your provider for a referral or if you are a Workforce Australia Services Online participant, refer yourself online.



EXPLORE  
CAREER  
OPTIONS

BUILD ON  
WORKPLACE  
SKILLS

UPDATE  
YOUR  
RESUME

WORK WITH  
CAREER  
COACHES

The EST program equips participants aged 15 and over with essential skills sought by employers, offering guidance and industry-specific skill development.

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Designer Life

EMPLOYMENT • TRAINING • CAREERS